

United States Air Force Heritage of America Band

Rhythm in Blue

STAGE MANAGER'S GUIDE

*The following guidelines will assist you in staging a concert by **Rhythm in Blue**. We realize that not all concert sites will be equipped in the listed manner. If you have any questions, please contact the concert sponsor or the Ops Representative:*

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STAGE

- A. **Stage dimensions:** performance area of 20 feet wide by 20 feet deep.
- B. **Electrical outlets:** eight outlets for indoor venues and ten outlets for outdoor venues (110v, 15 amps each, grounded).
- C. **Stage cleaning:** The stage should be cleaned prior to the arrival of the set up crew to avoid conflicts. The crew will arrive ninety minutes prior to the concert for indoor settings and two hours prior to the concert for outdoor settings. The building should be unlocked at this time so that the crew can avoid any delays in setting up.
- D. **Symphony shell:** will be used when available.

LIGHTING

- A. **Lighting engineer:** should meet with the operations person thirty minutes to an hour prior to the concert to discuss lighting requirements.
- B. **Stage lights:** White overhead stage lighting should be used. Stage should be bright enough to read newspaper print without difficulty. Lighting intensity should be equal throughout the stage area. This may necessitate replacing colored bulbs with standard white ones prior to the setup crew's arrival. Footlights are not needed.
- C. **House lights:** should be dimmed during the performance.
- D. **Spotlights:** will be used if lights and operator are available. Only white spotlights are needed.

NOTE: THE SPONSOR WILL PROVIDE AN OPERATOR FOR THE LIGHTING SYSTEM

AUDIO TECHNICIAN

The band provides its own mobile sound system and audio technician.

BACKSTAGE

- A. **Two dressing rooms:** should have clothing racks to hang uniforms and a full length mirror, if possible.
 - 1. one room large enough for 14 men.
 - 2. one room large enough for 4 women.
- B. **One large warm-up/storage room:** should be out of hearing range of the stage. The musicians will use the room to play their instruments and store empty equipment cases. This room should be locked or protected by a security guard when not occupied.
- C. **Restrooms:** one for men and one for women; should be available for use by band members.

PIANO

The ensemble carries its own keyboard. If an acoustic piano is provided, it must be tuned to A=440Hz.